

# REQUEST FOR BIDS



Electrician Services

**Bids Due: Thursday, May 27th, 2021 by 11:00 AM**

*Hackensack Housing Authority*  
65 First Street  
Hackensack, New Jersey 07601  
201 725-1997

## REQUEST FOR BIDS

The Hackensack Housing Authority in New Jersey will accept bids for electrical services. The contract will be for the term 5/1/21 to 9/30/23. It is the Housing Authority's desire to retain and employ a duly qualified and capable licensed electrical contractor to assist in repairing and maintaining its facilities. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services.

### Scope of Services

The electrician will be required to provide the following services:

- 1) Make all electrical repairs and modifications as requested by the owner.
- 2) Respond to all emergencies within 3 hours.
- 3) Respond to all non-emergencies within 24 hours.
- 4) Maintain an adequate supply of materials in order to ensure that all repairs can be made in an efficient and economical manner.
- 5) Advise the Housing Authority on all electrical code related matters.
- 6) Advise the Housing Authority on all energy conservation measures that will result in a cost savings.

### Qualifications:

- 1) Should be in business a minimum of three years.
- 2) Must be a licensed electrician.
- 3) Must be approvable by the U.S. Department of Housing and Urban Development to provide these services.

### Bid Submission:

All persons interested in submitting a bid for the Housing Authority's electrical services should submit a proposal based upon an hourly rate and overtime rate for both electrician and helper.

The Bid must include the following:

- 1) The hourly rates for a period of 24 months.
- 2) Listing of references and current customers.
- 3) Copy of the New Jersey Business Registration form
- 4) Copy of electrical license
- 5) Copy of Insurance certificate

Bids should be delivered to the Housing Authority of the City of Hackensack, 65 First Street, Hackensack, New Jersey on or before Thursday, May 27th, 2021 by 11:00 AM.

The Housing Authority reserves the right to reject any and all bids received for maintenance supplies. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract. The Authority may choose to utilize the New Jersey Cooperative Purchasing Program in the event that their prices are lower than the selected vendor.

This Request for Bids is being made as a "fair and open" solicitation in accordance with the New Jersey "Pay to Play" requirements.

ANTHONY FEORENZO  
Executive Director

## REQUEST FOR BIDS

The Housing Authority of the City of Hackensack, New Jersey will accept sealed bids for the following services:

### Electrician Services

It is the Housing Authority's desire to retain duly qualified, competent and capable contractors and vendors. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services and supplies.

All persons interested in submitting bids for these services should contact the Housing Authority of the City of Hackensack in order to receive a copy of the formal Request for bids. The RFB specifies the scope of the services and the requirements for submitting bids.

All bids must be submitted to the office of the Housing Authority of the City of Hackensack, 65 First Street, Hackensack, New Jersey on or before Thursday, May 27th, 2021 by 11:00 AM. The equipment and facilities are available for inspection between the hours of 9:00 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all bids received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

This Request for Bids is being made as a "fair and open" solicitation in accordance with the New Jersey "Pay to Play" requirements.

ANTHONY FEORENZO  
Executive Director

**AGREEMENT FOR ELECTRICIAN SERVICES**

THIS AGREEMENT made on \_\_\_\_\_ 2021, by and between \_\_\_\_\_, New Jersey (the "Contractor") and the Housing Authority of the City of Hackensack, 65 First Street, Hackensack, New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all labor, materials, supplies, tools, products and other items as specified in the attached Request for Proposals relating to electrical services.

ARTICLE 2. - Term: 24 months

ARTICLE 3. - Contract Price:

Electrician  
\$ Hourly  
\$ Overtime

Helper  
\$ Hourly  
\$ Overtime

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

\_\_\_\_\_  
ANTHONY FEORENZO Executive Director

Date:

\_\_\_\_\_  
Date:

