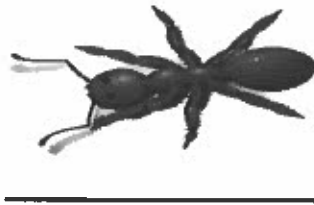


# **REQUEST FOR PROPOSALS**

## **Exterminating Services**



**Due: Thursday, August 17th, 2023 by 10:00 AM**

**Hackensack Housing Authority  
65 First Street  
Hackensack, NJ 07102  
201 342-4280**

## REQUEST FOR PROPOSALS

The Housing Authority of the City of Hackensack, New Jersey will accept proposals for exterminating services. The term of this contract shall be October 1<sup>st</sup>, 2023 to September 30<sup>th</sup>, 2025. It is the Housing Authority's desire to retain and employ a duly qualified, licensed exterminator. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services.

The services that are requested will be as follows and will encompass the sites listed as Appendix I:

1) Exterminate each of the Housing Authorities apartments, for insects, on a monthly basis. All Chemicals must be safe and non-toxic to the all residents and their pets.

2) Exterminate all common areas, compactor closets, utility rooms, offices, community rooms, kitchens, stairwells, corridors, elevator machines rooms, mechanical rooms and garbage compactor chutes and rooms. Must exterminate the exterior perimeter of each building for ants, during the spring of each year.

3) Provide a written schedule for each year, in advance, indicating the times and dates that the services will be performed for posting at each building and distribution to all tenants.

4) Provide rodent control services and exterminate where evidence of rodent infestation exists.

5) Must ensure that insect and rodent infestations do not occur. Where evidence of an infestation occurs, the problem must be addressed within 24 hours of being notified of the problem.

6) Must be capable of providing bedbug treatment and pre-treatment. Services must include the capacity to utilize heat or cold to an apartment at temperatures that will kill the bedbugs.

7) Must inform the Housing Authority, in writing, about tenants whose living conditions may be contributing to a potential infestation problem.

Qualifications:

1) Must be licensed by all applicable entities governing these services in the State of New Jersey.

2) Should have previous experience in exterminating high-rise, elderly housing projects.

3) Should have good communication skills.

4) Must be an approvable by the U.S. Department of Housing and Urban Development to provide these services.

Proposal Submission:

All persons interested in submitting a proposal for the Housing Authority's exterminating services should submit a price based upon a per unit cost. The proposal must include the following:

1) Per unit Cost.

2) Cost for building perimeter ant control.

- 3) Cost of bedbug treatment
- 3) Copy of the vendor's insurance certificate.
- 4) Listing of references and current customers.
- 5) Manufacturer's specification sheet indicating the proposed chemicals to be used.
- 6) Copies of all relevant licenses and chemical permits.
- 7) Copies of specifications of all chemicals being used.

Proposals should be delivered to the Housing Authority of the City of Hackensack, 65 First Street, Hackensack, New Jersey on or before Thursday, August 17<sup>th</sup>, 2023 by 11:00 AM. The buildings are available for inspection between the hours of 9:00 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all proposals received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

This solicitation for proposals is being made in accordance with the New Jersey Local Unit Pay to Play law (NJSA 19:44A 20.4 et seq.) as a "fair and open" process. All proposals will be publicly opened on the date and time specified in the RFP.

ANTHONY FEORENZO  
Executive Director

PROPOSAL FOR EXTERMINATING SERVICES

Hackensack Housing Authority  
65 First Street  
Hackensack, New Jersey 07601  
201 342-4280

Submitted by:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Price per Unit: \$ \_\_\_\_\_

Price for Building perimeter ant control: \$ \_\_\_\_\_

Price for bedbug pretreatment: \$ \_\_\_\_\_

Price for bedbug treatment: \$ \_\_\_\_\_

(Attach price list as necessary)

\*Price Includes all work outlined in the attached Request for Proposals.

Term: April 1<sup>st</sup>, 2023 to September 30<sup>th</sup>, 2025

Date: \_\_\_\_\_

\_\_\_\_\_  
Contractor's Signature

The Housing Authority reserves the right to reject any and all proposals received in response to its R.F.P. The proposal must contain all the attachments as stated in the "Proposal Submission" section of the R.F.P.

Legal Advertisement

**REQUEST FOR PROPOSALS**

The Housing Authority of the City of Hackensack, New Jersey will accept proposals for the following services:

"Exterminator Services"

It is the Housing Authority's desire to retain a duly qualified, competent and capable contractor to perform exterminator services at its properties. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services and supplies.

All persons interested in submitting proposals for the exterminating services should contact the Housing Authority of the City of Hackensack in order to receive a copy of the formal Request for Proposals. The RFP specifies the scope of the services and the requirements for submitting proposals.

All proposals must be submitted to the office of the Housing Authority of the City of Hackensack, 65 First Street, Hackensack, New Jersey on or before Thursday, August 17, 2023 by 10:00 AM. The buildings are available for inspection between the hours of 9:00 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all proposals received for this work. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

ANTHONY FEORENZO  
Executive Director

APPENDIX I  
Locations

175 W Railroad Avenue (Dizenzo Court)  
60 Units (48-1bdr & 12-0 bdr)

60 Kansas Street (Harry Berkie Gardens)  
100 Units (70-0bdrs, 26-1 bdr, 4-2 bdr)

230 Central Avenue (Ostrowski Court)  
50 Units (6-1 bdr, 18-2 bdr, 25-3 bdr)

170 Sussex Street (Oratam Court)  
144 Units (12-1 bdr, 84-2 bdr, 36-3 bdr, 12-4 bdr)

65 First Street (Widnall Towers)  
100 Units (20-1 bdr, 80-0 bdr)

164 Beech Street (Barsalona Court)  
46 Units

**AGREEMENT FOR EXTERMINATING SERVICES**

THIS AGREEMENT made on October 1<sup>st</sup>, 2023, by and between \_\_\_\_\_, New Jersey (the "Contractor") and the Housing Authority of the City of Hackensack, 65 First Street, Hackensack New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all materials and other items as specified in the attached Request for Proposals relating to exterminating services.

ARTICLE 2. - Term

10/1/23 to 9/30/24

ARTICLE 3. - Contract Price

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

\_\_\_\_\_  
Anthony Feorenzo - Executive Director

Date:

\_\_\_\_\_  
Date: