

REQUEST FOR PROPOSALS

Painting Services



Due: Thursday, August 17th, 2023 by 11:00 AM

**Hackensack Housing Authority
65 First Street
Hackensack, NJ 07102
201 342-4280**

REQUEST FOR PROPOSALS

The Housing Authority of the City of Hackensack, New Jersey will accept proposals for Interior painting of apartments for a two-year period. It is the Housing Authority's desire to retain and employ a duly qualified and capable painting contractor. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services.

The services that are requested will be as follows and will encompass all of the Housing Authority's properties:

1) The contractor will be required to furnish all labor and materials necessary to professionally paint units as specified by the Housing Authority at turnover (upon tenants moving out of the building).

2) The contractor will be required to prepare all paint surfaces for painting. This shall include filling all holes, removal of all stains (including priming stains and patches with a primer/sealer to prevent bleeding).

3) Protect other surfaces, items or materials, whether to be painted or not, against damage by painting (cabinets, fixtures, counters, light fixtures, appliances, heating grills and elements, etc.).

3) The contractor will be required to adequately prime all surfaces with one (1) complete coat of primer and provide two (2) coats of semi-gloss (latex based) paint on all wall surfaces and two coats of flat paint (latex based) on all ceilings. The type

of paint shall be in accordance with the "Paint Specification" section (work shall include all closets). All paint must be applied in accordance with the manufacturer's instruction.

4) The contractor shall be required to paint each unit within 48 hours of being notified by the HHA office staff. All work must be performed between the hours of 8:00 AM to 6:00PM- Monday to Friday.

5) The contractor will be required to remove all related painting debris at the conclusion of each work day. All chemicals must be discarded according to any and all applicable federal, state or local laws.

6) The contractor shall paint other areas (interior and exterior) as directed by the owner. The price shall be based upon an hourly labor rate, plus the cost of materials.

7) Upon completion of painting, clean all glass and paint spattered surfaces. Remove spattered paint by washing and scraping, using care not to scratch or damage adjacent surfaces.

8) Payment shall be made upon the inspection and acceptance of the work by the maintenance supervisor.

Paint Specification:

The owner has specified the following manufacturers of paint for purposes of this Request for Proposals:

- 1) Glidden Company
- 2) Benjamin Moore and Company
- 3) Sherwin-William Company

Qualifications:

- 1) Should be in the painting business a minimum of three years.
- 2) Must be approvable by the U.S. Department of Housing and Urban Development to provide these services.

Proposal Submission:

All persons interested in submitting a proposal for the Housing Authority's interior painting of turnover units should submit a price based upon the type of unit to be painted (0 to 4 bedroom units). The unit prices will include all labor and materials. The proposal must include the following:

- 1) Cost based upon the unit size.
- 2) An itemization of other expenses (be specific).
- 3) Copy of the vendor's insurance certificate.
- 4) Listing of references and current customers.
- 5) Manufacturer's specification sheet indicating the proposed paint to be utilized.

Proposals should be delivered to the Housing Authority of the City of Hackensack, 65 First Street, Hackensack, New Jersey on or before August 17th, 2023, by 11:00 AM. The buildings are available for inspection between the hours of 8:30 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all proposals received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract. The Authority may choose to utilize

the New Jersey Cooperative Purchasing Program, at any time during the course of the contract, in the event that their prices are lower than the selected vendor.

The selected painting contractor will be paid for painting within 30 days of completion of a unit. No payment will be made until the Authority's maintenance supervisor has inspected and approved the completed unit.

This solicitation for proposals is being made in accordance with the New Jersey Local Unit Pay to Play law (NJSA 19:44A 20.4 et seq.) as a "fair and open" process. All proposals will be publicly opened on the date and time specified in the RFP.

ANTHONY FEORENZO
Executive Director

PROPOSAL CHECKLIST

- Proposal Form (including Price)
- Copy of Vendor's Insurance Certificate
- Listing of References and Current Customers (include telephone numbers)
- Manufacturer's Specification Sheet on paint
- New Jersey Business Registration Form

Please check off each item that is being submitted with the proposal and include this sheet with the proposal. Failure to include these items with the proposal will result in rejection of the proposal.

Signature

Date:

PROPOSAL FOR INTERIOR PAINTING

Hackensack Housing Authority
65 First Street
Hackensack, New Jersey 07094
(201) 342-4280

Submitted by:

Company Name: _____

Address: _____

Telephone Number: _____

Contact Person: _____

	2023	2024
Price for 0-bedroom unit: \$	_____	_____

Price for 1-bedroom unit: \$	_____	_____
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Price for 2-bedrom unit \$	_____	_____
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Price for 3-bedroom unit \$	_____	_____
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Price for 4-bedroom unit \$	_____	_____
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Hourly Labor Rate: \$	_____	_____
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Other Expenses (specify in detail) _____ in

*Price Includes all work outlined in the attached Request for Proposals.

Term: 24 Months

Date: _____

Contractor's Signature

The Housing Authority reserves the right to reject any and all proposals received in response to its R.F.P.. The proposal must contain all of the attachments as stated in the "Proposal Submission" section of the R.F.P..

Legal Advertisement

REQUEST FOR PROPOSALS

The Housing Authority of the City of Hackensack, New Jersey will accept proposals for the following services:

"Painting"

It is the Housing Authority's desire to retain duly qualified, competent and capable contractors and vendors. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services and supplies.

All persons interested in submitting proposals for these services should contact the Housing Authority of the City of Hackensack in order to receive a copy of the formal Request for Proposals. The RFP specifies the scope of the services and the requirements for submitting proposals.

All proposals must be submitted the office of the Housing Authority of the City of Hackensack, 65 First Street, Hackensack, New Jersey on or before Thursday, August 17, 2023, by 10:00 AM.

The Housing Authority reserves the right to reject any and all proposals received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

ANTHONY FEORENZO
Executive Director

AGREEMENT FOR PAINTING SERVICES

THIS AGREEMENT made on October 1st, 2023, by and between _____ ("Contractor") and the Housing Authority of the City of Hackensack, 65 First Street, Hackensack, New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all materials and other items as specified in the attached Request for Proposals relating to painting services.

ARTICLE 2. - Term

10/1/23-9/30/25

ARTICLE 3. - Contract Price

The contractor shall be entitled to \$____.00 for 0-bedroom units and \$____.00 for 1-bedroom units, \$____.00 for 2-bedroom units, \$____.00 for 3-bedroom units and \$____.00 for 4-bedroom units. All other work shall be performed at an hourly rate of \$____.00 per hour, plus the cost of materials (with invoice).

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

ANTHONY FEORENZO Executive Director
Date:

Date: