

REQUEST FOR BIDS

Flooring Services



Due: Thursday, August 17th, 2023 by 11:00 AM

Hackensack Housing Authority
65 First Street
Hackensack, NJ 07102
201 342-4280

REQUEST FOR PROPOSALS

The Housing Authority of the City of Hackensack, New Jersey will accept Public Bids for carpet and tile installation services. The services will be for a two-year period (10/1/23-9/30-25). It is the Housing Authority's desire to retain and employ a duly qualified and capable carpet/tile installer. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services.

The services that are requested will be as follows and will encompass all of the Housing Authority's properties:

1) Removal of existing carpet/tile, glue and other related carpet fasteners from the unit.

2) Preparation and patching of existing flooring in order to install new carpeting and or tile. Vacuum floor prior to installation of new carpet/tile.

3) Installation of new carpet/tile (color and texture to be selected by management):

4) Carpet/tile must be approvable for installation in an elderly high-rise project by all relevant code reviewing entities.

The Manufacturer shall have a minimum of 3 years production experience, whose published literature clearly indicates general compliance with all required codes.

5) Installation must comply with the manufacturer's recommendations for seam locations and direction of carpet/tile

6) Install carpet/tile edge guards where edge of carpet/tile is exposed; anchor guards to substrate.

7) Removal of all debris associated with the old carpet/tile removal and new carpet/tile installation. Vacuum Carpet/tile after installation of new carpet/tile. Debris shall be removed from the building by the contractor and disposed of off-site (not on Housing Authority property).

8) Must be able to complete total installation within 7 days of receiving notification from management (failure to comply with this requirement will result in termination of the contract). The work must be completed between the hours of 8:30 AM to 5:00 PM, Monday to Friday (no weekends).

Carpet Specifications:

- 1) Gauge: 10 gauge
- 2) Pile weight: Minimum 26 oz. per square yard
- 3) Stitches per inch: 10
- 4) Primary back: Polypropylene
- 5) Fiber: 100% C.F Praxis Polypropylene
- 6) Texture: Level Loop
- 7) Color: Standard (to be selected by management)

Tile Specifications:

- 1) Composition: Vinyl binder, non-asbestos mineral fillers and colorfast pigments
- 2) Size: 30.5 cm x 30.5 cm (12" x 12")
- 3) Normal Thickness: 3.18 mm (1/8")
- 4) Standards: Federal Specification ss-T-312, Type IV, ASTM F1066, CSA Standard A126.1M
- 5) Load Limit: Static Load-75 lbs per square inch
- 6) Flammability: ASTM E648, ASTM E662

Other:

As selected by the owner.

Qualifications:

- 1) Should be in the carpet/tile installation business a minimum of three years.
- 2) Must be approvable by the U.S. Department of Housing and Urban Development to provide these services.

Proposal Submission:

All persons interested in submitting a proposal for the Housing Authority's carpet/tile installation services should submit a price based upon a square yard cost for carpet and square foot for VCT. The square yard and square footage costs will include all labor, materials, padding (where already existing) and carpet/tile. The proposal must include the following:

- 1) Cost based upon a square yard for carpet and square foot for tile.

- 2) Copy of the vendor's insurance certificate.
- 3) Listing of references and current customers.
- 4) Manufacturer's specification sheet indicating the proposed carpet and tile to be utilized. The material must evidence the fire performance characteristics and the carpet/tile's physical characteristics.
- 5) Include carpet and tile swatches for review by management.

Bids should be delivered to the Housing Authority of the City of Hackensack, 65 First Street, Hackensack, New Jersey on or before Thursday, August 17th, 2023 by 11:00 AM. The buildings are available for inspection between the hours of 8:30 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all bids received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract. The Authority may choose to utilize the New Jersey Cooperative Purchasing Program, at any time during the course of the contract, in the event that their prices are lower than the selected vendor.

The selected vendor will be paid for carpet/tile installation within 45 days of completing an installation. The total yardage and/or footage contained on the invoice will be verified by management prior to payment. No payment will be made until the

Authority's maintenance supervisor has inspected and approved the carpet/tile installation.

This solicitation for bids is being made in accordance with the New Jersey Local Unit Pay to Play law (NJSA 19:44A 20.4 et seq.) as a "fair and open" process. All bids will be publicly opened on the date and time specified in the RFB.

ANTHONY FEORENZO

Executive Director

BID CHECKLIST

_____ Bid Form (including Price)

_____ Copy of Vendor's Insurance Certificate

_____ Listing of References and Current Customers (include
telephone numbers)

_____ Non-Collusive Affidavit

_____ Public Works Contractor Certificate

_____ Mandatory Affirmative Action Language

_____ Proof of NJ Business Registration

_____ Manufacturer's Specification Sheet on Carpet and tile

_____ Carpet/tile Swatches

Please check off each item that is being submitted with the Bid and include this sheet with the bid package. Failure to include these items with the bid will result in rejection of the bid.

Signature

Date:

BID FOR CARPET/VCT INSTALLATION
Hackensack Housing Authority
65 First Street
Hackensack, New Jersey 07601
(201) 342-4280

Submitted by:

Company Name: _____

Address: _____

Telephone Number: _____

Contact Person: _____

Price per Square Yard for Carpet: \$ _____

Prices per Square Foot for VCT: \$ _____

*Price Includes all work outlined in the attached Request for Proposals.

Term: 24 Months

Date: _____

Contractor's Signature

The Housing Authority reserves the right to reject any and all proposals received in response to its R.F.B. The proposal must contain all of the attachments as stated in the "Proposal Submission" section of the R.F.B.

Legal Advertisement

REQUEST FOR PROPOSALS

The Housing Authority of the City of Hackensack, New Jersey will accept proposals for the following services:

"Flooring Services"

It is the Housing Authority's desire to retain a duly qualified, competent and capable contractor to repair and replace flooring at its properties. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services and supplies.

All persons interested in submitting proposals for the flooring services should contact the Housing Authority of the City of Hackensack in order to receive a copy of the formal Request for Proposals. The RFP specifies the scope of the services and the requirements for submitting proposals.

All proposals must be submitted to the office of the Housing Authority of the City of Hackensack, 65 First Street, Hackensack, New Jersey on or before August 17th, 2023 by 11:00 AM. The buildings are available for inspection between the hours of 9:00 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all proposals received for this work. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

ANTHONY FEORENZO
Executive Director

AGREEMENT FOR CARPET/TILE REPLACEMENT

THIS AGREEMENT made on April 1, 2016, by and between _____, New Jersey (the "Contractor") and the Housing Authority of the City of Hackensack, 65 First Street, Hackensack, New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all materials and other items as specified in the attached Request for Proposals relating to replacement of carpeting and tile.

ARTICLE 2. - Term

10/1/23-9/30/25

ARTICLE 3. - Contract Price

The contractor shall be entitled to \$____ per square yard for carpeting and \$_____per square foot for tile.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

ANTHONY FEORENZA-HHA Executive Director
Date:

Date:

